

**Request Form for Notice of Purpose of Use and Disclosure of
Personally Retained Data**

Reiwa Year Month Date

To Management Department, Higashiyama Film Co., Ltd

In accordance with Article 27 of the Act on the Protection of Personal Information, I(Requester) hereby make the following request.

Requester (Principal)	Address 〒 -	
	(Furigana: Instruction to pronounce) Name	Phone () -
Agent <small>※Please fill out the form in the case the request is made by agent.</small>	Address 〒 -	
	(Furigana: Instruction to pronounce) Name	Phone () -
Identification document of the principal or the agent	Please submit either of the following items as documents for identity verification. In addition, please ensure that one of these items is specified with the current address of the person. <input type="checkbox"/> A copy of the driver's license (if the registered domicile and address are different, the domicile part shall be hidden) <input type="checkbox"/> A copy of the passport <input type="checkbox"/> A copy of the health insurance card <input type="checkbox"/> Resident certificate <input type="checkbox"/> Seal registration certificate <input type="checkbox"/> A copy of pension notebook <input type="checkbox"/> A copy of basic resident register card <input type="checkbox"/> A copy of the alien registration certificate	
Additional Identification document of the agent <small>※Only for the case falls under (a) to (d)</small>	<input type="checkbox"/> (a) If the agent is a lawyer: Lawyer number <input type="checkbox"/> (b) In the case of a legal representative of a minor: A certified copy of the family register <input type="checkbox"/> (c) In the case of an agent of an adult ward: A copy of the family register and a copy of the hearing document <input type="checkbox"/> (d) In the case of a voluntary agent: A power of attorney with the principal's registered seal and a certificate of seal impression of the principal	
Return envelope	Fill in the address of the requester or agent and attach a 420-yen stamp (including the postage for registered mail) provided, however, this is not necessary in the following cases "Correction of Content," "Suspension of Use or Elimination," and "Suspension of Provision to a Third Party"	

※Please check a box in front of the type of requests and fill in the details of request on the right.

Type of Request	Details of Request
<input type="checkbox"/> Notice of Purpose of Use	Purpose of use of personal information concerning the following
<input type="checkbox"/> Disclosure	Disclosure of Retained Personal Data of the Requester (Principal)
<input type="checkbox"/> Correction of contents, etc.	Reason Contents of Corrections, etc.
<input type="checkbox"/> Suspension or Elimination of use	Reason Details regarding suspension of use
<input type="checkbox"/> Suspension of Provision to a Third Party	Reason Contents of suspension of provision to a third party
<input type="checkbox"/> Complaints and Consultations	

※Please note in advance the following points.

- We will not be able to return the documents you submitted. We will manage it as personal information.
- We may inquire for the details by phone.
- In some cases, we may not be able to respond to your request.